



Department of Medical Assistance Services
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www.dmas.state.va.us

MEDICAID PROVIDER MANUAL UPDATE

TO: All Providers of Prosthetic Devices participating in the Virginia Medical Assistance Program, Health Maintenance Organizations providing services to Virginia Medicaid recipients, and all holders of the *Prosthetic Device* provider manual

UPDATE: PD-01-02

FROM: Patrick W. Finnerty, Director
Department of Medical Assistance Services

DATE: 8/8/2002

SUBJECT: Update to Second Edition of the *Prosthetic Device* provider manual

The purpose of this memorandum is to provide revised pages for Chapter II, Chapter IV, Chapter VI, and Chapter VII of your *Prosthetic Device* provider manual. The attached table shows the changes to the manual. Please insert the new pages and retain the attached table.

The amendments to Chapter II: (1) update the chapter Table of Contents; (2) update the information on the reconsideration and appeals of adverse actions; and (3) update the Mailing Suspension Request form in the "Exhibits" section.

The amendments to Chapter IV: (1) include formatting changes; (2) update the information on the coverage of prosthetic devices to include the coverage of ocular prostheses; and (3) update the information on recipient appeals of the denial of services.

The amendments to Chapter VI: (1) update the information on the replenishment of billing materials; (2) combine and update the "Exhibits" section cover page and table of contents, replace the sample Title XVIII (Medicare) Deductible and Coinsurance Invoice [Adjustment] (DMAS-31 R 1/91) with the current version, and delete the sample Request for Billing Supplies (DMAS-160 R 3/200) and the Department of Medical Assistance Services Request for Forms/Brochures (DMAS 161 R 4/13/2002) forms from the "Exhibits" section; and (3) update the chapter Table of Contents.

The entire Chapter VII has been revised to include the current policies for utilization review and control.

Please review these changes carefully.

COPIES OF MANUALS

The Department of Medical Assistance Services (DMAS) publishes searchable and printable copies of its provider manuals on the Internet. Please visit the DMAS website at www.dmas.state.va.us and click on "Provider Manuals." The website contains instructions about how to search or print the manuals. The Internet is the fastest way to receive new manual information.

"HELPLINE"

The "HELPLINE" is available Monday through Friday from 8:30 a.m. to 4:30 p.m., except State holidays, to answer questions. The "HELPLINE" numbers are:

786-6273	Richmond area
1-800-552-8627	All other areas

Please remember that the "HELPLINE" is for provider use only.

Attachment (1)

PROSTHETIC DEVICE MANUAL
REVISION CHART
August 8, 2002
SUMMARY OF REVISIONS

MANUAL SECTION	MATERIAL REVISED	NEW PAGE NUMBER(S)	REVISED PAGE(S)	REVISION DATE
Chapter II	Table of Contents, Pages 4 and 5, and Page 2 in the "Exhibits" Section		Table of Contents, Pages 4 and 5, and Page 2 in the "Exhibits" Section	8/8/02
Chapter IV	Entire Chapter		Entire Chapter	8/8/02
Chapter VI	Table of Contents, Pages 3, 4, and 28, and Last Three Pages in the "Exhibits" Section	Pages 1, 2, and 3 in the "Exhibits" section	Table of Contents, Pages 3, 4, and 28, and Last Three Pages in the "Exhibits" Section	8/8/02
Chapter VII	Entire Chapter		Entire Chapter	8/8/02

FILING INSTRUCTIONS

MANUAL SECTION	DISCARD	INSERT	OTHER INSTRUCTIONS
Chapter II	Old Table of Contents, Pages 4 and 5, and Page 2 in the "Exhibits" Section	New Table of Contents, Pages 4 and 5, and Page 2 in the "Exhibits" Section	
Chapter IV	Old Chapter IV	New Chapter IV	
Chapter VI	Old Table of Contents, Pages 3, 4, and 28, and Last Three Pages in the "Exhibits" Section	New Table of Contents, Pages 3, 4, and 28, and Pages 1, 2, and 3 in the "Exhibits" Section	
Chapter VII	Old Chapter VII	New Chapter VII	